



सत्यमेव जयते

FISHERIES AND AQUACULTURE
INFRASTRUCTURE DEVELOPMENT FUND
(FIDF)

FIDF PORTAL - USER MANUAL FOR
DEPARTMENT OF FISHERIES

MINISTRY OF FISHERIES ANIMAL HUSBANDRY AND DAIRYING
GOVERNMENT OF INDIA

Nodal Implementing Agency
National Fisheries Development Board, Hyderabad



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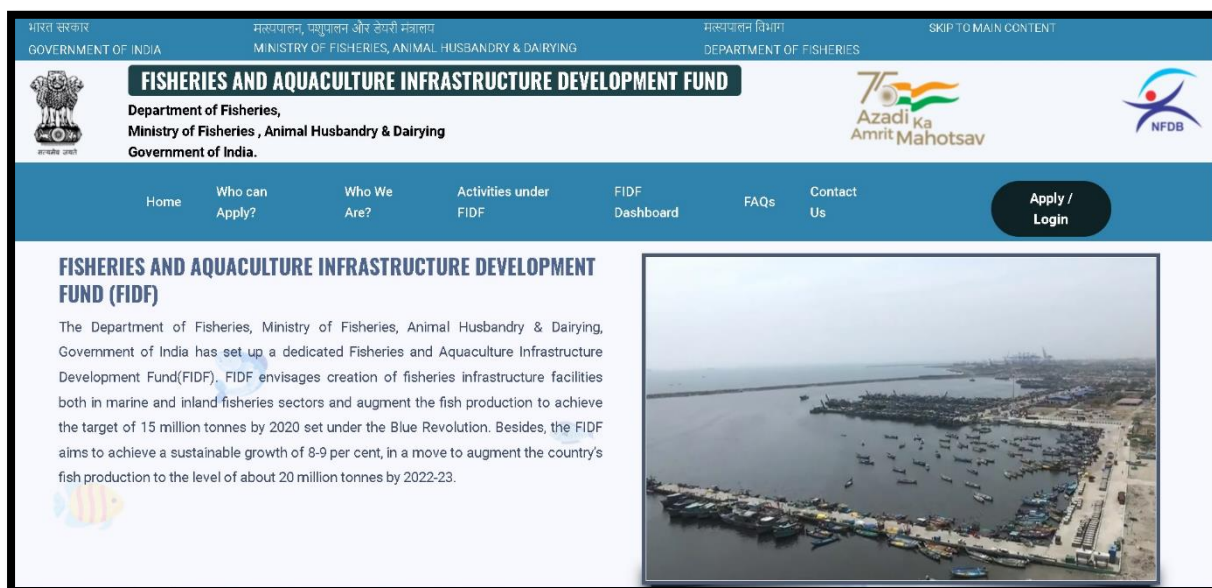
1. HOW TO LOGIN:

User: Department of Fisheries, Ministry of Fisheries, Animal Husbandry & Dairying

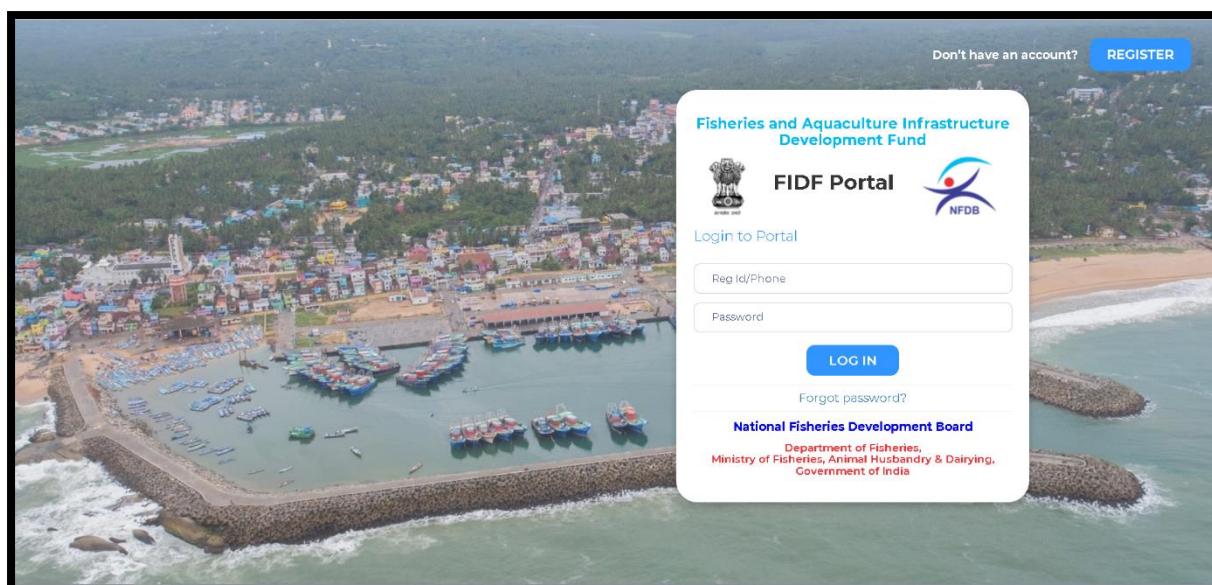
This user manual gives complete guidance for the following activities in DoF login:

1. Scheduling of Central Approval & Monitoring Committee (CAMC) Meeting
2. Upload of Minutes of CAMC
3. Upload of Approval of CAMC
4. Upload of Interest Subvention releases by GoI

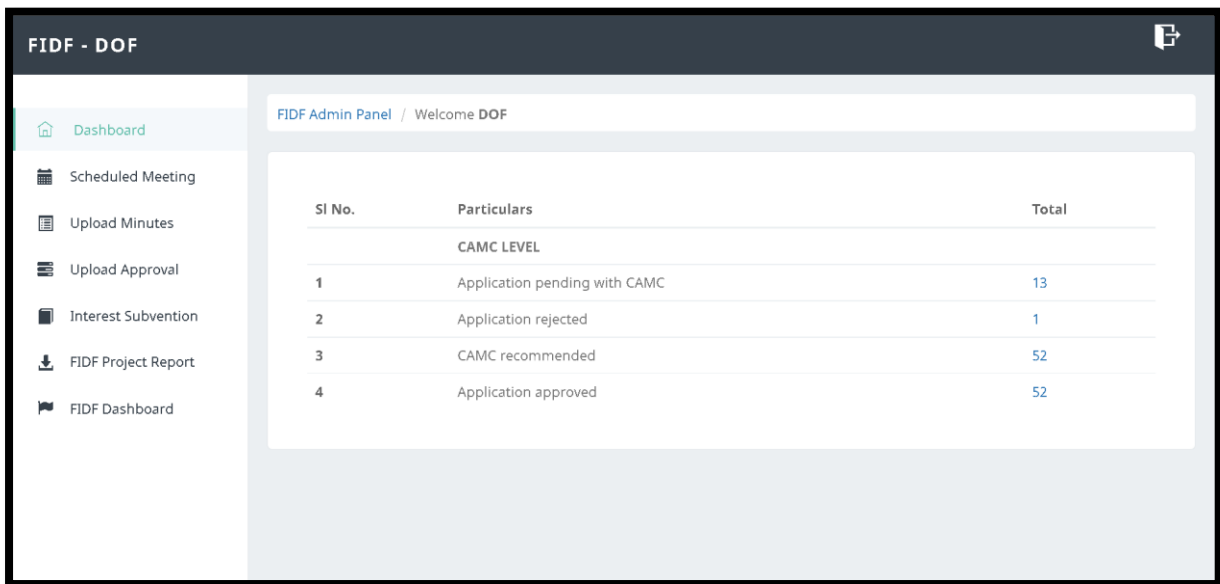
Type www.fidf.in in the chrome / IE10/ Mozilla Firefox browser- address bar and click enter. The fidf portal will open. The landing page of FIDF portal is given below:



Click on Apply / Login given on the top right corner of the page. On clicking, the login page will be loaded. The same is given below:



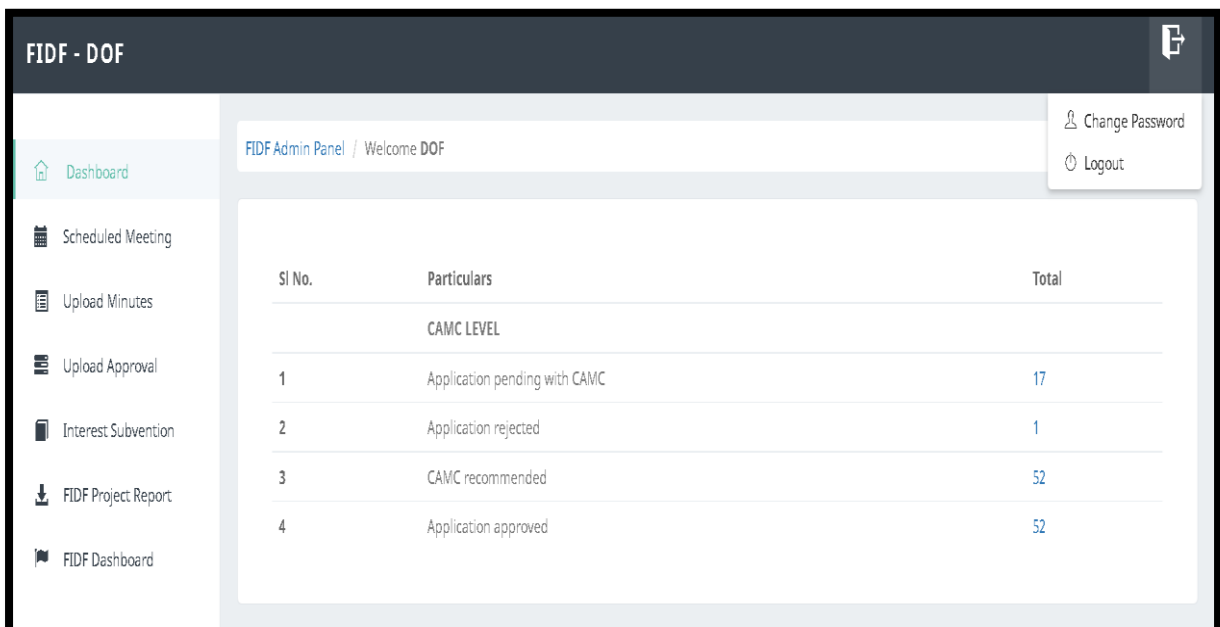
Enter the username and password given to DOF. And click login. The login page of DOF will be loaded. This is given below:



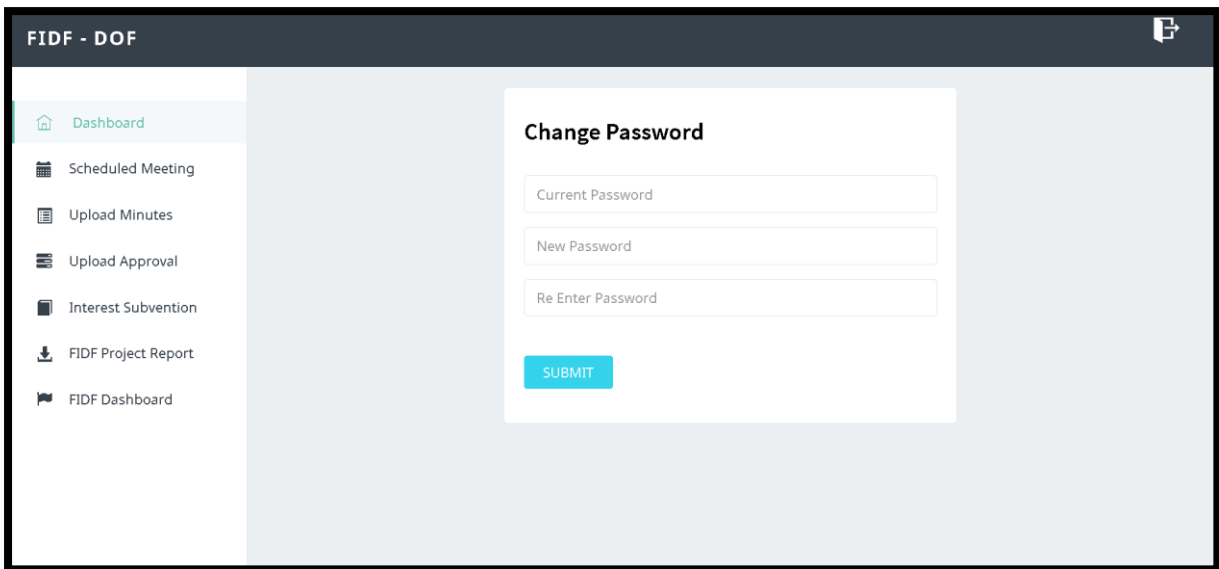
The above in the login page of DOF. The page shows the dashboard for the DoF.

2. CHANGE PASSWORD

After login, it is requested to change the password for DOF login. Click on the right top corner "Profile Pic". There is an option to change the password.



Click on change password. The following screen opens up:

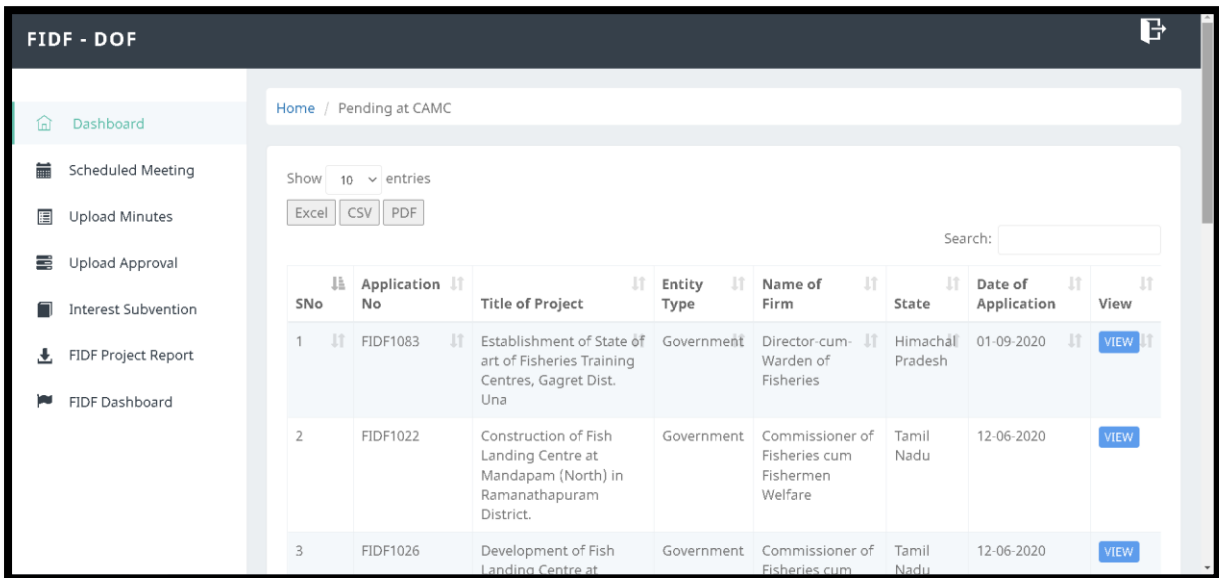


Type in the current password and the new desired password and click submit. The password will be changed and updated.

3. DOF DASHBOARD:

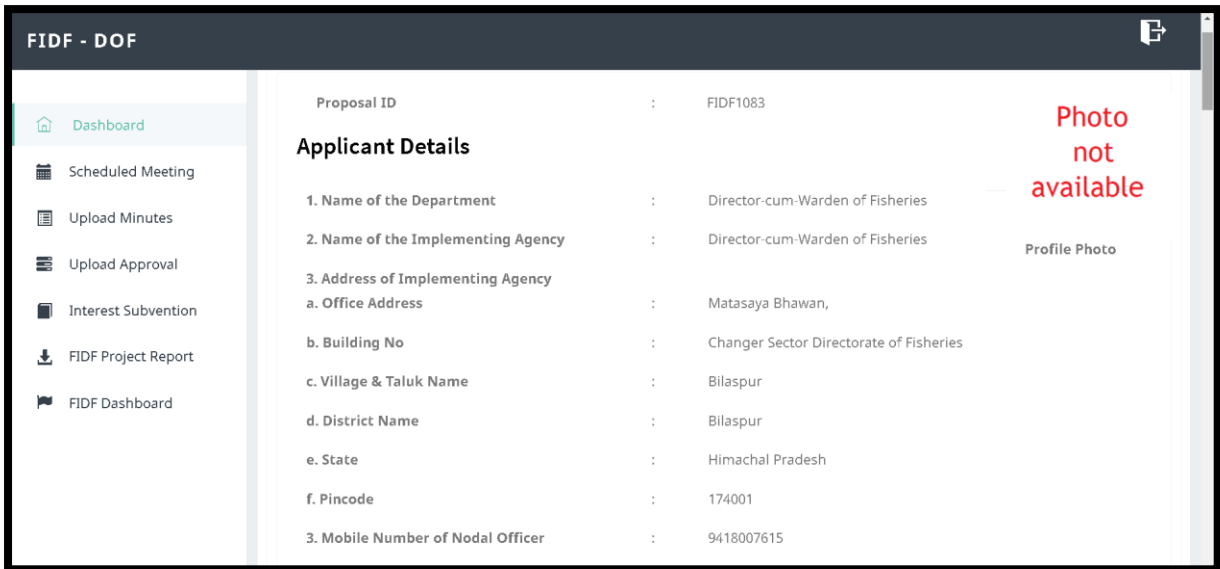
This will show the break-up of applications at CAMC level. Each of the count in the dashboard is hyperlinked. Once clicked, the list of applications for the corresponding count will open.

On clicking on the count of application pending with CAMC, the following will open:

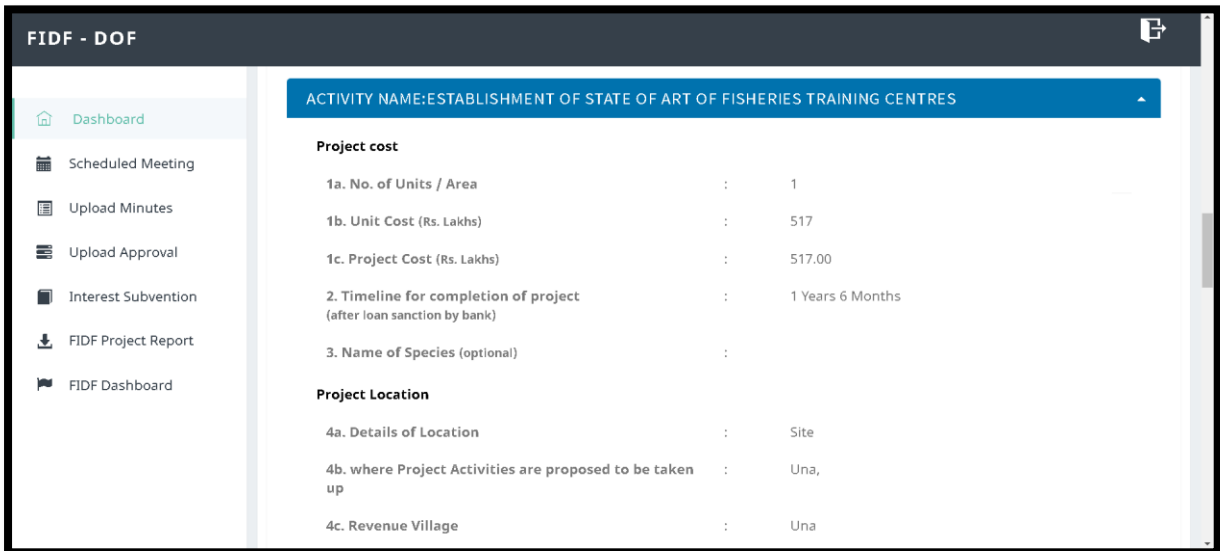


This list shows the application pending for CAMC Meeting. The list is downloadable in MS Excel, CSV and PDF formats. There is view option given for each of the application. On clicking the view application, the application can be viewed, with all attachments submitted, scrutiny report of NFDB / CICEF etc.

On clicking view for a particular application, the following will open:



The application details will open. This includes, applicant details (screenshot given above), activity wise details in the proposal, documents attached, scrutiny report etc.



Documents Uploaded:

FIDF - DOF

Part 2 : Documents Uploaded

1. Cost estimate as per local schedule of rates (SoR) :

a. Capital Cost : 517

b. Operational Cost : 0

c. Cost Estimate for Civil Works :

2. Whether assistance for this purpose has been obtained under any other scheme of the Central/ State Government/others? : No

3. Experience of the applicant in the field and details of training undergone, if any :

4. Source's for financial resources to meet the construction cost beyond the eligible subsidy :

Technical Details

Scrutiny report by NFDB / CICEF:

FIDF - DOF

ADDITIONAL DOCUMENTS UPLOADED

Activity Name	Document Type	File Tag	Document
Establishment of Fish Landing Centers	Model Study Report	Studies	

[Print Application](#)

SCRUTINY DETAILS

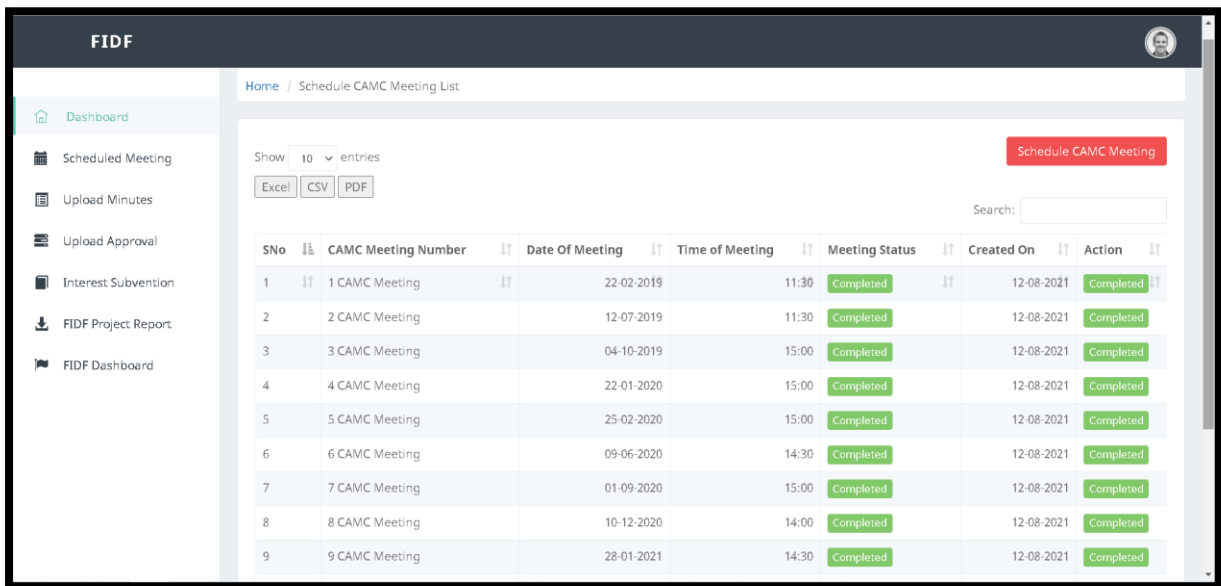
[Scrutiny Report](#) [Print Scrutiny Report](#)

CICEF SCRUTINY

NFDB Notes	File	Sent on	CICEF Notes	Replied on	View document
		12-08-2021	Submitted: As per the evaluation of the submitted proposal, the proposal is found to be technically feasible and financially viable. Accordingly, TFR of the proposal has been prepared and enclosed for your kind	12-08-2021	

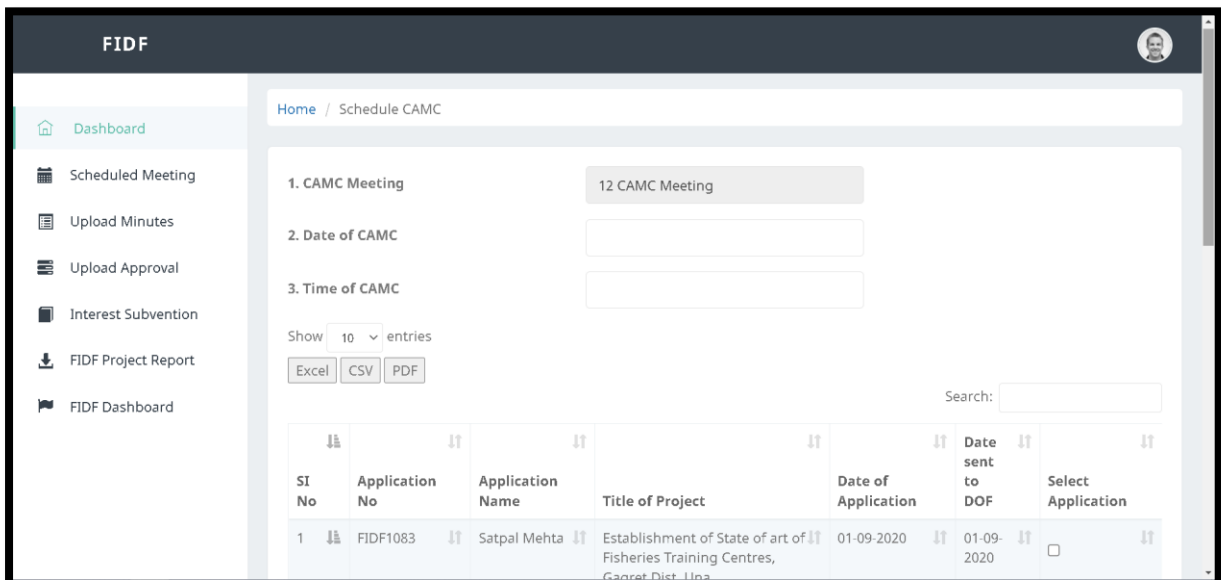
4. HOW TO SCHEDULE CAMC MEETING:

Click on the “Schedule Meeting” given on the left pane. On clicking the following page will open:



SNo	CAMC Meeting Number	Date Of Meeting	Time of Meeting	Meeting Status	Created On	Action
1	1 CAMC Meeting	22-02-2019	11:30	Completed	12-08-2021	Completed
2	2 CAMC Meeting	12-07-2019	11:30	Completed	12-08-2021	Completed
3	3 CAMC Meeting	04-10-2019	15:00	Completed	12-08-2021	Completed
4	4 CAMC Meeting	22-01-2020	15:00	Completed	12-08-2021	Completed
5	5 CAMC Meeting	25-02-2020	15:00	Completed	12-08-2021	Completed
6	6 CAMC Meeting	09-06-2020	14:30	Completed	12-08-2021	Completed
7	7 CAMC Meeting	01-09-2020	15:00	Completed	12-08-2021	Completed
8	8 CAMC Meeting	10-12-2020	14:00	Completed	12-08-2021	Completed
9	9 CAMC Meeting	28-01-2021	14:30	Completed	12-08-2021	Completed

This page will show the list of 10 CAMC meetings already completed under FIDF scheme. For scheduling 11th CAMC meeting, click “Schedule CAMC Meeting” button given at the top right corner of this page. Once “Schedule CAMC Meeting” button is clicked, the following page will open:



1. CAMC Meeting

2. Date of CAMC

3. Time of CAMC

Show 10 entries

Excel CSV PDF

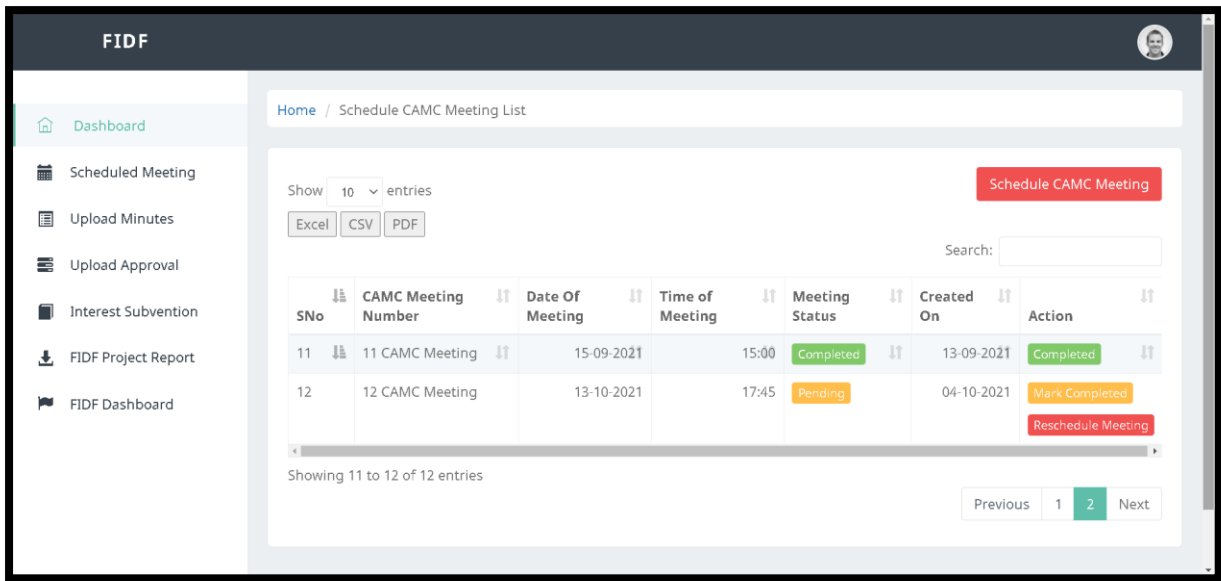
Search:

SI No	Application No	Application Name	Title of Project	Date of Application	Date sent to DOF	Select Application
1	FIDF1083	Satpal Mehta	Establishment of State of art of Fisheries Training Centres, Gajrat Dist. Una	01-09-2020	01-09-2020	<input type="checkbox"/>

The CAMC meeting number will be automatically updated in this page. The future date of CAMC and the time of CAMC can be selected. The list of applications pending to be taken up for CAMC will be listed out.

DOF can select the applications listed for the CAMC and click “SUBMIT”

The CAMC meeting is scheduled and can be seen at the bottom of the list.



Here the 12th CAMC Meeting is scheduled. The meeting status is shown as pending. Once we click “Mark Completed”, then the system will treat this as completed. There is also option for rescheduling the meeting. If the same is clicked, the previous page will appear, wherein the date and time, any additional applications can be added to the meeting. Once the CAMC meeting is marked as completed, then DOF can upload the meeting minutes.

5. HOW TO UPLOAD CAMC MEETING MINUTES:

Once upload minutes is clicked, the applications in the CAMC meeting, which got completed will be shown as a list. The same is shown below:

SI No	Application No	Application Name	Title of Project	Date of Application	Date sent to DOF	CAMC Meeting Number	Action
1	FIDF1083	Satpal Mehta	Establishment of State of art of Fisheries Training Centres, Gagret Dist. Una	01-09-2020	01-09-2020	12 CAMC Meeting	Update
2	FIDF1022	J. Jayakanthan, I.A.S.,	Construction of Fish Landing Centre at Mandapam (North) in Ramanathapuram District.	12-06-2020	12-06-2020	12 CAMC Meeting	Update
3	FIDF1026	J. Jayakanthan,	Development of Fish	12-06-2020	12-06-	12 CAMC	Update

DOF can update the approved meeting minutes by clicking “Update” button against each of the application. Once “UPDATE” button is clicked:

Upload Minutes

Update Status *

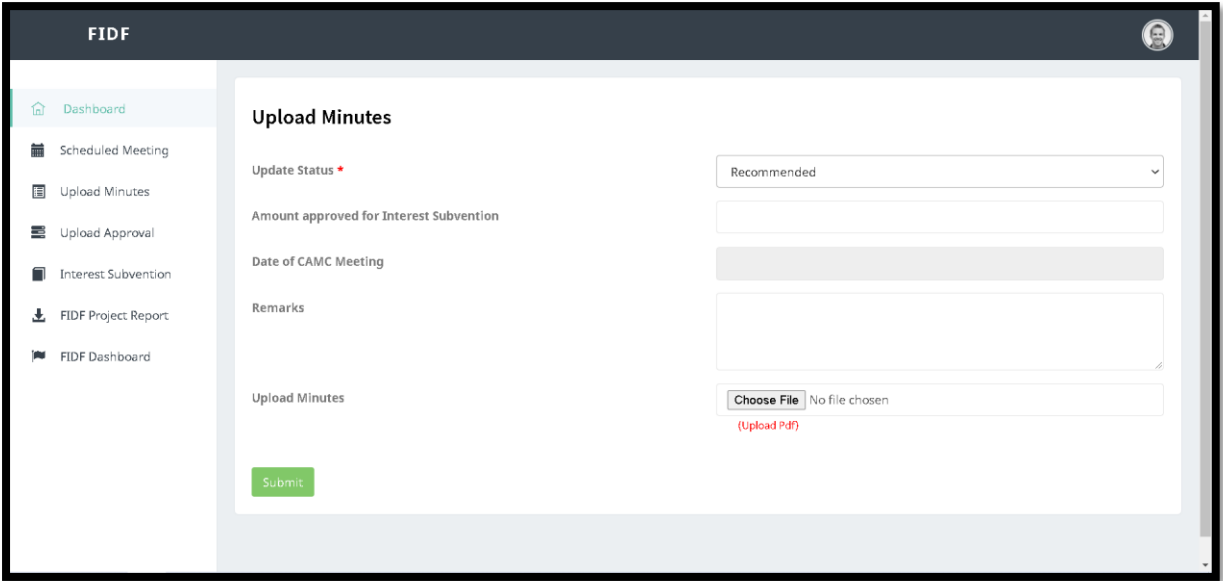
Date of CAMC Meeting

Remarks

Upload Minutes No file chosen
(Upload Pdf)

DOF shall update status, i.e. “Recommended” / “Raise Query” / “Rejected”. Also the date of CAMC shall be entered, remarks if any and then select the PDF (scanned copy of minutes) to be uploaded. Then click “SUBMIT”.

If DOF recommends the application, then DOF has to enter the “Amount approved for interest subvention” which will be popped out on selection. The screen is as given below:



The uploaded minutes copy will be reflected in the respective applicant login, FIDF Cell login. The same can be repeated for all the applications in the CAMC meeting scheduled.

6. HOW TO UPLOAD CAMC APPROVAL

The applications which have been updated with “Recommended” in the upload minutes’ screen will be displayed here for uploading the approval of CAMC. On clicking Upload approval, the following screen will be displayed:

SI No	Application No	Application Name	Title of Project	Date of Application	Date sent to DOF	CAMC Meeting Number	Action
1	FIDF1083	Satpal Mehta	Establishment of State of art of Fisheries Training Centres, Gagret Dist. Una	01-09-2020	01-09-2020	12 CAMC Meeting	Update

The list of applications recommended by CAMC will be displayed here. Click on “UPDATE” button to upload CAMC Approval document (PDF). Once clicked on “UPDATE”, the following screen will open up:

Upload Approval

Choose File No file chosen

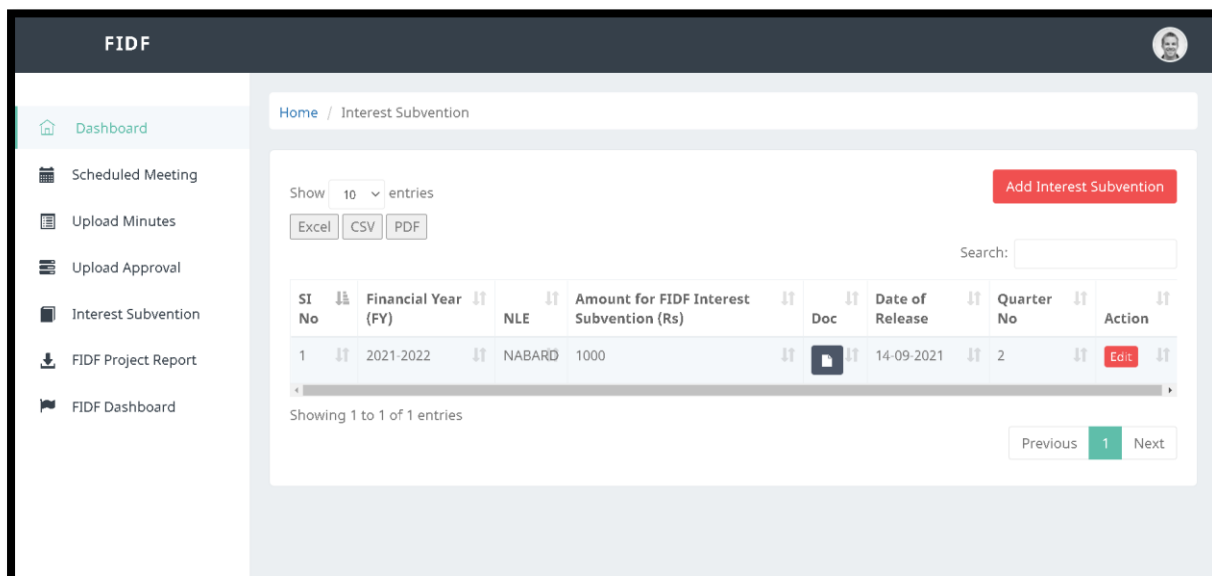
(Upload Pdf)

Submit

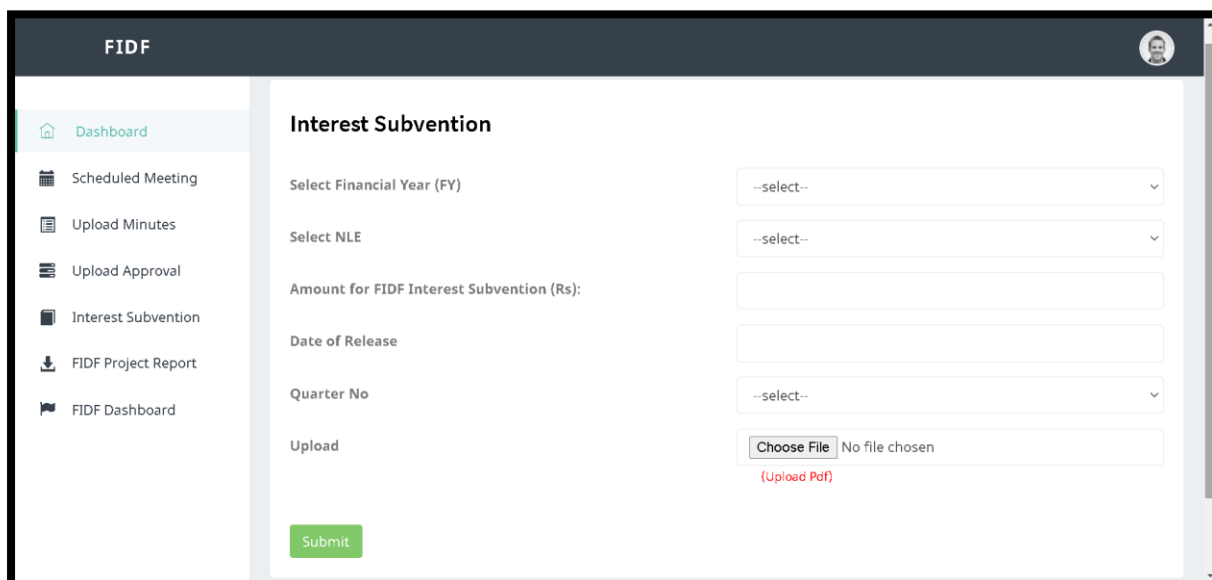
Choose the CAMC Approval document and click “SUBMIT”. The approval document gets uploaded. This will be reflected in Applicant, NFDB – FIDF Cell and NABARD / NCDC logins for download & further processing.

7. ENTER INTEREST SUBVENTION RELEASES BY GoI

In DOF login, provision is given to capture the release of interest subvention amount to the Nodal Loaning Entities, i.e. NABARD & NCDC. Click on “Interest Subvention” to enter the details of the interest subvention release during a financial year. Once clicked, the following screen opens:



Click on “Add Interest Subvention” button given at the top right corner. Upon clicking, the following screen opens:

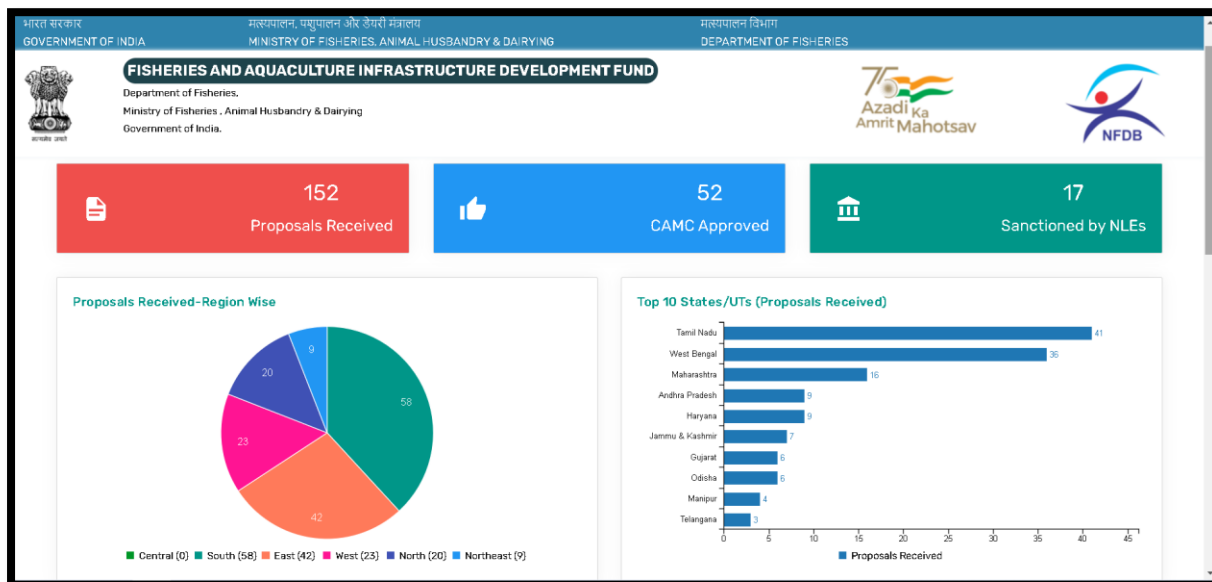


In the above screen, the financial year of release, type of Nodal Loaning Entity (NLE), amount released (Rs) in lakhs, Date of release by GoI have to be selected and the order issued for the release has to be uploaded. Then click submit, the interest subvention released will get appended.

The interest subvention released will be used to generate MIS reports at DoF level.

8. VIEW FIDF DASHBOARD:

Upon clicking dashboard, the FIDF Dashboard will open in a new tab. The FIDF dashboard is updated on real time basis. For all the reports under the dashboard, there are drill down reports provided.



Upon clicking the “Top 10 States/UTs (Proposals Received)”, then the following drill down report opens:

STATE/UT WISE - STATUS OF PROPOSALS

S.No	Name of the State / UT	Proposals Received		CAMC Approved			NLE Sanctioned	
		Proposals Received	Total Project Cost (Rs in Cr)	Proposals Approved	Approved Project Cost (Rs in Cr)	Amount Eligible for Interest Subvention (Rs in Cr)	Sanctioned Proposals	Sanctioned Project Cost (Rs in Cr)
1	Tamil Nadu	41	1434.01	16	857.86	722.83	15	700.78
2	West Bengal	36	196.23	9	24.78	14.16	0	0
3	Maharashtra	16	148.54	4	2.71	1.04	0	0
4	Haryana	9	70.12	1	1.17	0.64	0	0
5	Andhra Pradesh	9	1338.21	7	1309.80	612.46	0	0
6	Jammu & Kashmir	7	799.55	1	73.58	55.48	0	0

Again, if any name of the State is clicked, drill down report of that corresponding state will open. Pls see below for the State of “Odisha”



FISHERIES AND AQUACULTURE INFRASTRUCTURE DEVELOPMENT FUND

Department of Fisheries,
Ministry of Fisheries, Animal Husbandry & Dairying
Government of India.



ODISHA: STATUS OF PROPOSALS

Sl No	Applicant No	Name of the Activity	Type of Applicant	Name of the Project	Total Project Cost (Rs in Cr)	Proposal Receipt date	Status of Proposal	Project cost Recommended (Rs in Cr)	Amount eligible for interest subvention (Rs in Cr)	Amount sanctioned by HLEs (Rs in Cr)
1	FIDF1105	Establishment of Fish Landing Centers	Government	Establishment of Fish Landing Centre at Sorana in Khordha District	9.30	05-08-2020	NFDB Approved	9.30	0	0
2	FIDF1106	Establishment of Fish Landing Centers	Government	Establishment of Fish Landing Centre at Kalupadaghat in Khordha	7.56	05-08-2020	NFDB Approved	7.56	0	0